

Wednesday 22nd May 2024 7.00pm at Marden House, Calne.

Agenda:

1. Attendance:

John Boaler
Sara Bartle
Lizz Jennings
Denis Griffin
Celia Stevens
Jenny Joyce
Denis Robinson
Tim Havenith

Ali Robinson
Stan Woods

Apologies:

Dee Tod
Rob Mercer
John Barnes
Russell Hughes

2. Minutes of last year's AGM

Proposed to accept as true account of 2023 AGM by John Boaler
Seconded by Lizz Jennings
Approved by meeting.

3. Chair's report:

Projects completed:

Wildflowers and bulbs planted at Hillcroft. This was in liaison with Calne Town Council and Calne Community Nature Reserve. Seeds funded and support in carrying out the project by Paul Jupp of Meadow in My Garden. Members of Family Action (adults with learning needs) helped with the seed planting.

Bulbs funded by Calne Town Council.

Community engaged in some of the planting of bulbs.

This project needs on-going work to maintain the area.

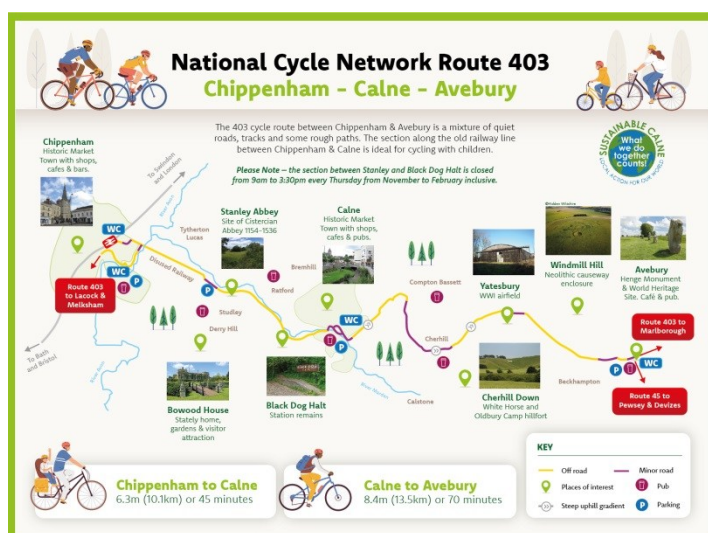
Trees planted at Stokes Croft play area – this project has taken a long time to come to fruition – huge thanks to Stan for working so hard to get it done.

Collaboration with local residents and Calne Town Council, also supported by Calne Area Board and Calne Lions.

Projects in progress

Retrofit Project: Sustainable Calne has applied and secured significant funding for a retrofit advice project. More details in presentation later in meeting.

Improvements to cycling signage in the town centre: Sustainable Calne has been able to support cost of artwork which different councils can use as they wish. This money came from a fund allocated to transport – we inherited the money from Calne Our Place.



Community engagement

Sustainable Calne has supported community feedback for several consultations:

- Wiltshire Local Plan
- Calne Community Neighbourhood Plan
- Local Cycling and Walking Infrastructure Plan

Engaging in working groups

- CTC climate emergency group is now meeting again
- Part of Calne Community Neighbourhood Plan team
- Helping local people engage with nature - Arranged a walk from the Leisure Centre through Bowood

4. Treasurer's Report

Key points: (full report is an appendix)

- General funds were stable, but not yet fully sustained by membership fees
- Project funds were the main bulk of income and expenditure: •
- Planting projects for wildflowers, bulbs and trees
- Thermal cameras – additional equipment
- Funding for retrofit advice project
- For 2024/25, financial processes will need complete revision to meet additional requirements of charity registration and project reporting
- Propose to raise limit for Authorised Signatory approval to £1000

5. Election of Officers

Chair -Jenny Joyce proposed by Celia Stevens, seconded by Lizz Jennings. Agreed unanimously.

Vice Chair – Stan Woods Proposed by Jenny Joyce, seconded by Denis Robinson. Agreed unanimously.

Secretary - Celia Stevens Proposed by Tim Havenith Seconded by Stan Woods. Agreed unanimously.

Treasurer – Lizz Jennings Proposed by Stan Woods Seconded by John Boaler. Agreed unanimously.

6. Proposal 1.

To add Sara Bartle as a Trustee. She has joined the Steering Group as Project Lead for the retrofit project, which is our largest budget fund.

Proposed by Celia Stevens

Seconded by Jenny Joyce

Agreed unanimously.

7. Proposal 2

We propose changing the Standing Orders Appendix A: Spending Authorities:

From: Up to £100.00 TWO Authorised signatures
Up to £300.00 THREE Authorised signatures
Over £300.00 Group Approval

To: Up to £300.00 TWO Authorised signatures
Up to £1000.00 THREE Authorised signatures
Over £1000.00 Group Approval

This better reflects the kinds of costs we anticipate for the CSE Retrofit project and will make sure that we can move quickly to secure and apply funding for other projects.

Proposed by Lizz Jennings

Seconded by Stan Woods

8. Other AOB: Air Quality Monitoring project

Stan currently doesn't have capacity for the project and it needs someone with the right skills.

Recycling of less common items would be a project we would like to do – but no capacity at present.

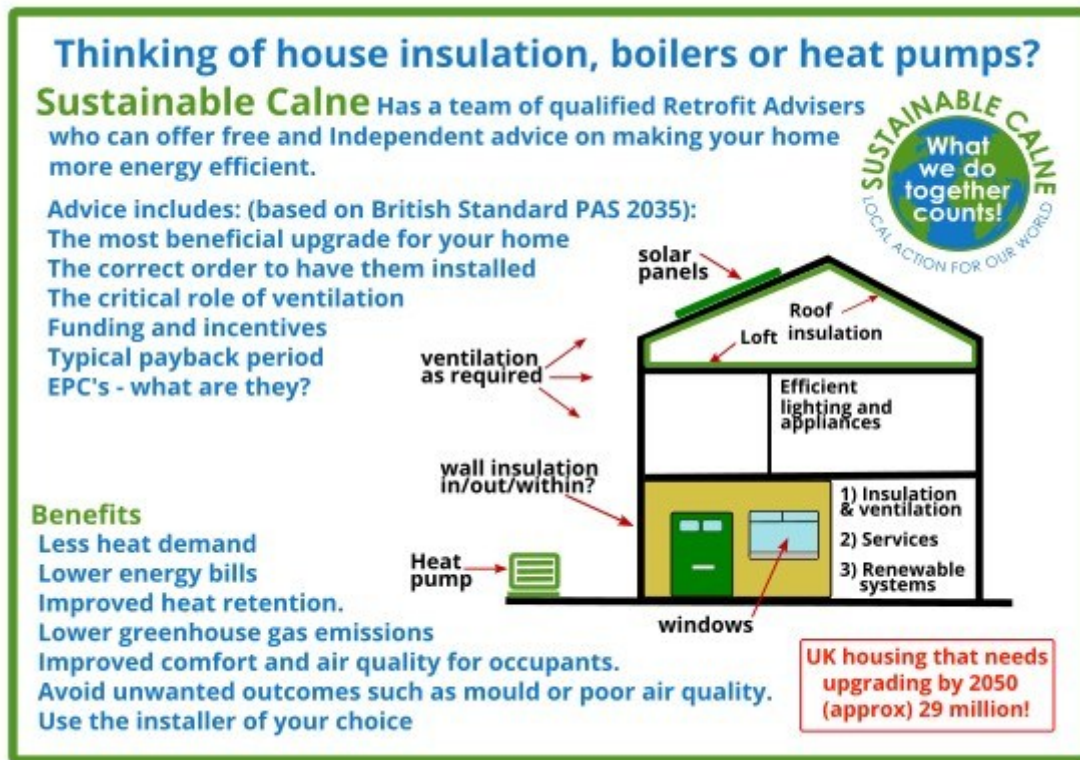
9. **The Strategic Plan was shared with the meeting** – see Appendix B.

10. **Retrofit Project:**

Sara Bartle and Denis Griffin gave a short presentation on the project and their training.

The course was run by the Centre for Sustainable Energy and is an accredited course run to a British standard with assessments.

They will have the potential to be local home energy advisors – give advice about what can be done and what's available. Key points shown here:



There was a discussion about ways to reach people – other than those who have already engaged with projects. Ideas were:

- Speak to groups like WI
- Have a case study project
- Publicise in doctor's surgeries, warm spaces groups, community hub etc